



LOCAL GOVERNING BOARD (LGB) APPLICATION FORM

Before you complete this form, you should read the information regarding the role of the Foundation Governor.

Please confirm which school(s) you would like to service on the LGB:							
Please select which type of Governor post are you applying for:							
Staff		Parent		BWMAT Appointed		Foundation BWMAT Appointed	

PERSONAL DETAILS			
Full Name:			
Previous Name:			
Address:			
Tel. Numbers:	Home:		
	Mobile:		
	Work:		
Email Address:			
National Insurance Number:			
Are you the parent / carer of a child attending A BWMAT school?	Yes		No
Are you related to or do you maintain a close relationship with an existing employee, volunteer (e.g. Governor on a BWMAT Local Governing Board) or Director of The Bath and Wells Multi Academy Trust or the Diocese of Bath and Wells, Board of Education? If so, please provide details:			
Are you currently a governor or trustee on another governing board? If so please give details below:			

For **Foundation BWMAT appointed ONLY** please indicate which of the following apply

Are you a practising member of the Church of England with a commitment to the church school ethos?	Yes		No	
Are you a member of a Christian church (Churches Together or Evangelical Alliance) with a commitment to the church school ethos?	Yes		No	
If not a member of a Christian church, are you willing to demonstrate a commitment to celebrate and develop the Christian ethos of the school. (This will be explored and discussed further at a locally held meeting with a church representative and diocesan adviser).	Yes		No	



Do you require a permit for working in the UK? You will be required to produce evidence of eligibility to work in the UK.	Yes		No	
Details:				
Do you hold a full valid driving licence?	Yes		No	
Do you have access to a vehicle?	Yes		No	

EMPLOYMENT Your present (or most recent job)	
Job Title:	
Current / Most recent Employer:	
Address:	
Dates from and to: (MM/YYYY)	
Please describe your current or most recent job giving sufficient details of your role, responsibilities and working relationships.	

VOLUNTARY WORK
Please give details of any voluntary positions held.



Experience and personal skills

*Please give details of any experience, skills, abilities and interests you have which you feel will contribute to the work of the board of Trustees. **You are also asked to complete the attached skills audit.***

Reasons for applying

Please give your reasons for applying for this post and say why you believe you are suitable for the position.

Do you consider yourself to have a disability?	Yes		No	
If yes, would the provision of any aids or modification assist you in carrying out the duties of the post?				
Is there anything we need to know about your disability in order to offer you a fair selection process?				



Rehabilitation of Offenders Act 1974

The rehabilitation of Offenders Act helps rehabilitate ex-offenders back into work by allowing them not to declare criminal convictions after the rehabilitation period set by the Court has elapsed and the convictions become 'spent'. During the rehabilitation period, convictions are referred to as 'unspent' convictions and must be declared to employers.

All posts involving direct contact with vulnerable children are exempt from the Rehabilitation of Offenders Act 1974.

The amendments to the Exceptions Order 1975 (2013) provide that certain spent convictions and cautions are 'protected'. These are not subject to disclosure to employers and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found on the Disclosure and Barring Service website.

Have you ever been convicted of a criminal offence which is not 'protected'? YES / NO

Is there any relevant court action pending against you? YES / NO

Have you ever received a caution, reprimand or final warning from the police? YES / NO

If you have answered yes to either of the above, supply details of all convictions in a sealed envelope marked 'confidential' and attach to this form. If your application is successful, this information will be checked against information from the Disclosure & Barring Service before your appointment is confirmed.

Declaration: I declare that the statements in this form are correct. I understand that any offer will be conditional on references that are satisfactory to the Bath & Wells Multi Academy Trust. For posts which will involve working with children, young people and vulnerable adults a clear enhanced DBS check will be required.

Signature:	Date:
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Clerk's Declaration

"I confirm that the candidate has completed an appropriate skills audit and has identified the relevant skills and experience required to actively contribute to the governing body.

Signature:	Date:
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Chair of Local Governing Board's Declaration

Please detail below how the candidate's skills and expertise complement the skills and expertise of current members of the board of trustees.

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Signature:	Date:
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REFERENCES

Please give details of two referees who are able to comment on your suitability for the position as Governor, one of whom preferably would be your present or most recent employer. References from **friends and relatives are not acceptable**. We reserve the right to contact any of your previous employers.

Referee 1:	
Name:	
Address:	
Telephone Number:	
Email:	
Position/Occupation:	
Relationship to you:	
May we approach this referee?	
Referee 2:	
Name:	
Address:	
Telephone Number:	
Email:	
Position/Occupation:	
Relationship to you:	
May we approach this referee?	

Please return the completed form to: christine.richardson@bwmat.org

**Christine Richardson - Administrator
Bath & Wells Multi Academy Trust, The Old Deanery, Wells, BA5 2UG**



EQUAL OPPORTUNITIES MONITORING FORM

The Bath & Wells Multi-Academy Trust supports equal opportunities in employment and opposes all forms of unlawful and unfair discrimination. Our aim is to ensure that job applicants and employees are treated equally and fairly and are recruited, selected, trained and promoted on the basis of job requirements, skills, abilities and other objective and job related criteria. We will also ensure that individuals are not disadvantaged by conditions or requirements, which cannot be shown to be justified as being necessary for the safe and effective performance of the job.

To assist us with this aim and to comply with legislation, we would ask that you please complete and return this form. This information will be used solely for monitoring purposes and will not be available to those involved in the selection process.

Applied for:	
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Name:	
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Date of birth:	
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Gender and Marital Status

Female <input type="checkbox"/>	Male <input type="checkbox"/>	Transgender <input type="checkbox"/>
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Single <input type="checkbox"/>	Married/Civil Partnership <input type="checkbox"/>	Widowed <input type="checkbox"/>	Divorced <input type="checkbox"/>
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Ethnic Origin (mark one box only)

White	Mixed	Asian or Asian Black	Black or Black British	Other Ethnic Groups
British <input type="checkbox"/>	White & Black Caribbean <input type="checkbox"/>	Indian <input type="checkbox"/>	Caribbean <input type="checkbox"/>	Chinese <input type="checkbox"/>
Irish <input type="checkbox"/>	White & Black African <input type="checkbox"/>	Pakistani <input type="checkbox"/>	African <input type="checkbox"/>	Any other ethnic group <input type="checkbox"/>
Any other White background <input type="checkbox"/>	White & Asian <input type="checkbox"/>	Bangladeshi <input type="checkbox"/>	Any other black background <input type="checkbox"/>	Any other mixed background <input type="checkbox"/>

Sexual Orientation

Bisexual <input type="checkbox"/>	Gay <input type="checkbox"/>	Hetrosexual <input type="checkbox"/>	Other <input type="checkbox"/>	Prefer not to say <input type="checkbox"/>
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Please state any particular assistance or facilities you may require in attending an interview.	
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QUALIFICATION AND DISQUALIFICATION

A Governor within the BWMAT must be aged 18 or over at the time of his or her election or appointment. A person cannot hold more than one position at the same school.

A person is disqualified from holding or from continuing to hold office as a Governor if he or she:

- is detained under the Mental Health Act 1983 during his or her period of office;
- fails to attend the Governor meetings – without the consent of the School – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to *ex officio* members);
- is subject to a bankruptcy restriction order or an interim order;
- has had his or her estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- is subject to:
 - i) a disqualification order or disqualification undertaking under the Company Directors Act 1986,
 - ii) a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989,
 - iii) a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002,
 - iv) an order made under Section 492(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order);
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- is disqualified from working with children or subject to a direction under Section 142 of the Education Act 2002;
- is disqualified from registration for child-minding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming an Academy member or since becoming a Trustee;
- has received a prison sentence of two-and-a-half years or more in the 20 years before becoming a Trustee;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as an Academy member or a foundation governor in any academy or school;
- refuses to allow an application to the DBS for a certificate. The level of DBS required for this post is at Enhanced Level. Further information about the Disclosure Service can be found at: <https://www.gov.uk/government/organisations/disclosure-and-barring-service>