



# Kingshill Church School

## Parental Involvement Policy

### 1 Introduction

All parents and carers are equally valued as part of our school community. Children's learning is improved when we work in partnership with their parents or carers, and their wider family. We therefore believe in close cooperation with all families, and in regular consultation between the home and the school.

### 2 Aims

Our aims through parental involvement are:

- to enhance the learning experiences of all pupils;
- to encourage parents and carers to be involved in the children's learning;
- to provide a partnership between home and school, seeking to ensure that families feel welcome and valued;
- to ensure that maximum use is made of all these adults' skills to enrich learning opportunities.
- To encourage parents and carers to develop and extend their own learning.

### 3 Involvement in the life of the school

- School is open to parents and carers at all reasonable times.
- Families are invited to regular events, activities and celebrations that are organised by the school. These occasions provide an opportunity to celebrate success, and a viewing public for a lot of the pupils' work.
- Regular newsletters are sent home.
- Parents can view written information on the school website.

### 4 Involvement in children's learning

- Parents and carers can talk with teachers before and after school on an informal basis on most days.
- Appointments to see a teacher or the headteacher can be made through the school office, and can be set up for as soon as required in most instances.
- There are opportunities for parents to have a formal discussion with their child(ren)'s teacher at the following times during the year, during the Autumn and Spring Term. Teachers value these opportunities to celebrate successes, review learning targets and listen to parental views.
- Progress reports are sent out three times throughout the year and an annual report on each child's academic and personal development is made available in the summer term. Parents may request a meeting with the teacher to discuss the contents of the report.
- Regular curriculum workshops will be organised to assist parents and carers in supporting their child(ren)'s learning.

- Policy documents, schemes of work and National Curriculum guidance are readily available for parents and carers to view
- Curriculum overviews are put on the school website at the start of each term, detailing the aspects of learning each child will undertake, and how families might support that learning, for example by visiting museums, galleries, websites,
- Home-school log books detail daily requirements for specific children.
- Home learning is given on a regular basis. We value parental support regarding the completion of these tasks, many of which contain guidance for helpers.
- Records of progress and achievement are also readily available, as appropriate, to each child.
- Parents and carers can expect to be spoken to in a quiet, private area if there are any concerns regarding their child.

## **5 Types of help at school**

- Parents and carers are invited to help with groups and activities in class (e.g. listening to children read, or helping with practical activities).
- Parents and carers offer valued support when they respond to invitations to accompany school groups on educational visits, including, in some instances, assisting with transport arrangements.
- Parents and carers are invited, where possible, to visit classes and groups of children to give talks or demonstrations on areas of interest in which they are experts.
- We value the work of the Kingshill Friends Association. This body of parents works voluntarily to raise money for the school
- We have a parents steering group which meets regularly to discuss school issues
- Parents and carers are invited to participate in workshops and short courses on different curriculum areas to develop their own learning

## **6 Organisational arrangements**

- It is necessary to organise a DBS check on any person who will be working with children in school, prior to that person's involvement.
- Insurance cover will be organised regarding parents' and carers' work at school, but those involved in transporting children in private vehicles will have to check their own insurance arrangements in this regard and must give proof that they have business insurance if they are a member of staff
- All helpers are asked to sign in and sign out of school when visiting, for security reasons.
- All helpers are asked to inform the school, in advance if possible, should they be unable to attend school at a prearranged time.
- All helpers will be reminded of the confidential nature of their work in school. Regular helpers will be asked to sign a confidentiality agreement

## **7 Consultation**

- Our home-school agreement, signed by pupils, parents and the school, details the responsibilities and expectations of all parties.
- The school will make every effort to consult parents and carers, both formally and informally, about their views on school life, children's learning and new initiatives.
- Parents or carers of a child with a disability are asked to keep the school fully informed about any relevant issues, so that the school can make all reasonable efforts to meet the requirements of that child.
- The school values regular feedback, and will make every effort to act on parents' and carers' views, wherever possible.

- Teachers (including the headteacher) can be approached informally before and after school if necessary, and will always take careful account of any information forwarded to them.
- Periodically the school will seek parental views more formally, through an annual survey, or a questionnaire on a particular theme.

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